



Lanier Lakes

Homeowners Association, Inc.

STREET PARKING APPROVAL INFORMATION AND PROCEDURE

This form is primarily intended for requests where:

1. The residents own more than four vehicles and all four designated parking areas in garage and driveway are occupied. If driveway is such that additional cars may park without obstructing sidewalk, those spaces must also be used first.

As a courtesy, we ask that the form be submitted for temporary situations such as:

1. Displacement of vehicle(s) for things such as driveway work, roofing, plumbing, etc.;
2. For extended guest visits during the holidays, funerals and other family gatherings

This form is not necessary for situations such as:

1. Hosting multiple guests for social gatherings lasting less than one day;
2. Temporary street parking when a towed trailer or recreational vehicle is in driveway and displaces a regular vehicle, provided that presence is otherwise in compliance with covenants found in Article VI, Section 5.

Resident may submit forms for consideration and all requests will be reviewed. Be aware that exceptions will **not** be granted for the following unless there are other extenuating circumstances:

1. The garage is full because it is used for storage and there is no room for vehicles;
2. It is inconvenient to rearrange vehicles;
3. An extended stay of non-residents when a designated parking space is otherwise unoccupied by owner vehicles; this may include college students home for the summer, children visiting due to custody arrangements, family members waiting to move into new home, etc.

Street Parking Approval Procedure:

The Request for Street Parking Approval form must be submitted in full in order to be considered.

Submit a fully completed Street Parking Approval Form to the Board of Directors via mary@hughes-properties.com or via USPS to 4910 Corporate Drive NW Suite C, Huntsville, AL 35805. Printed forms must be scanned and emailed or the originals must be mailed. **We will no longer accept emailed pictures of the documents.**

The Board will review the request and you will receive an email response within thirty (30) days of receipt by the Board of Directors. If the request is denied, a reason for the denial will be issued.

PLEASE NOTE: THE BOARD OF DIRECTORS WILL RENDER ITS DECISION TO THE HOMEOWNER REGARDING HIS/HER APPLICATION. AS ALWAYS, IF THE DECISION IS NOT IN THE HOMEOWNER'S FAVOR, IT CAN BE APPEALED BY A REQUEST FOR A MEETING WITH THE BOARD OF DIRECTORS.

Request for Street Parking Approval

Date: _____

Phone: _____

Homeowner: _____

Email: _____

Address: _____

Information of vehicle to be parked on street:

(make) (model) (color) (year) (License Plate Number)

Information of alternate vehicle to be parked on street:

(make) (model) (color) (year) (License Plate Number)

If this is for temporary exception, please provide start and end dates: _____

Is the two car garage being used for parking two vehicles? Yes or No (Circle One)

Is the two car driveway being used for parking two vehicles? Yes or No (Circle One)

If this request is approved, I understand that:

- The permit is valid only for the vehicle(s) identified above.
- I must abide by all rules and regulations governing the parking areas, including but not limited to, parking with direction of traffic, not parking in front of other homes, not blocking driveways or handicap access points, and not blocking sidewalks.

Applicant's Signature

Date

NOTE: Please scan and email or send via USPS. Emailed photos of documents will no longer be accepted.

Approval/Denial is not official without board member signature.

Board of Directors Final Approval

Date submitted to the board: _____

Approved

Denied

Reason for Disapproval: _____

Date: _____

Signature: _____

Director / Lanier Lakes HOA

